

CSSC LONDON ANNUAL REPORT – 2008

INTRODUCTION

I have the pleasure of introducing my 6th Annual Report as Chairman of CSSC London.

CSSC London and the London Management Board (LMB) continue to thrive and expand the range of sports & leisure opportunities for Civil Servants in London. Details of an eventful 2008 are highlighted in the following sections. I hope you will agree with me that the dedication of willing Board members, volunteer organisers and hard working staff has further enhanced CSSC London's approach to sport & leisure in the capital and provided a greater range of opportunities for our members.

FUNDING

As was mentioned in last years report, CSSC London is now funded from CSSC based on the number of members that are working inside the M25 boundary. I am pleased to say that last year we recruited more members than we lost, not by vast numbers but nevertheless we regard this as a great success. With the continued support of our volunteers I feel sure we can generate more members and therefore additional funding in 2009. This will enable us to further extend our excellent programme of Sport & Leisure.

Details of our accounts were made available to members at our Annual Meeting held at Chadwick Street on 22th April 2008.

EVENTS & ACTIVITIES

During the year we saw a significant increase in the number and diversity of events made available to our members. There was a great response to our language classes in Arabic, German, Spanish, French, Italian and last but not least Japanese. We also introduced classes in 'Sign Language'. If language classes were not your scene then you could take part in the new Cheerleading, Stretch and Relaxation or Creative Writing classes. The Spa and Pamper weekends were really popular with our women members. You are now able to communicate with colleagues following the introduction of 'Facebook'.

We continued with our ventures overseas with a successful trip to Iceland and a repeat of the 'sell out' cruise to Bilbao.

In addition to the traditional Christmas trip overseas, this time to Maastricht in Holland, we held a Christmas Shopping evening at our Westminster Club in Chadwick Street. In December we arranged a Croydon Christmas Bonanza, an indoor event of fun and games. This was held at the Jurys Inn hotel in Croydon and

although it proved to be an enjoyable evening the participation levels were disappointing.

Perhaps our greatest achievement in 2008 was to take over 70 members plus family or friends to St Lucia in the West Indies to compete in the 'St Lucia Challenge' The trip was eventful to say the least and despite the poor weather all but one of the competitions against our West Indian opponents went ahead. I am pleased to report that we were successful and won the overall competition. Our thanks go to our hosts in St Lucia and to CSIS Insurers who sponsored the team shirts for the trip.

In addition to all of the above and closer to home we concentrated on the continued development of our sporting Leagues and Clubs within London.

COMMUNICATION

We have established a good record in recruiting and retaining new members to CSSC. We need to keep working hard and be imaginative in devising our sports & leisure programme and dynamic in its delivery. One of our biggest challenges is still creating awareness of what we have to offer. We have an excellent website that gets better by the year and provides us with an excellent communication tool. In addition to the website we advertise our facilities in the CSSC Leisure Scene magazine copies of which are sent to members' home addresses. 2008 saw the continuation of newsletters issued to members. It is vital to us that all members let us have their email addresses to enable us to keep in touch with them on a regular basis.

We continued to work closely with our Departmental Association colleagues and continue to be grateful to them for the support they provide by way of advertising the CSSC London programme.

ESTATE

CSSC London passed responsibility for the administration of the Chiswick Sports Club & Grounds to CSSC Head Office in 2007. Nevertheless meetings were convened during the year to discuss the implications to ground users of the proposed ROKO development at Chiswick. By the end of 2008 it became clear that there would not be a development of a ROKO at Chiswick in the foreseeable future.

The Chadwick Street facilities were further improved and they continue to be well supported.

MEMBERS OFFERS

With the many Members' Offers currently available and our staff continually looking to extend them, the future for Civil Servant participation in London continues to look very bright indeed.

STAFF

During the year we lost the services of Gemma Fabian our Event & Volunteer Co-ordinator. Gemma did a great job for us and we will always be grateful to her for the introduction of the completely new sports and leisure programme. Gemma's departure coincided with the introduction of 2 new Event & Volunteer Assistants, Adedamola Oyeboode and Sorcha Byrne. Both settled in really well, the programme will benefit from their knowledge and enthusiasm

SUMMARY

The LMB can feel greatly encouraged by another positive year in 2008, this can be built upon in 2009. This will be my last Annual report as Chairman of CSSC London as I will be handing over the reigns to John Summerfield from the Foreign & Commonwealth Office, I wish John every success. To all the volunteer organisers, to the London Management Board and to all the staff, thanks for the tremendous support you've given me over the past 6 years, I very much appreciate this..

Roy Alder CBE
Chairman of the London Board

CSSC London
Balance Sheet at 31 December 2008

	Note	2,008	2,007
		£	£
Fixed Assets			
Tangible Assets		62,167	77,283
Current Assets			
Stock Odeon Tickets	419		1,915
Bar Stock	4,623		4,857
Debtors and Prepayments	88,791		88,514
Rents Due (Accrued Income)	1,012		2,612
CSSC current account	28,117		0
Cash at Bank and in Hand	1,966		4,593
		<u>124,928</u>	<u>102,491</u>
Current Liabilities			
Rents received in advance (Deferred Income)	3,829		1,395
Trade creditors and accruals	65,615		90,877
CSSC current account	0		20,044
Cash at Bank and in Hand	7,272		0
Other Taxes and Social Security Costs	5,221		3,543
		<u>81,937</u>	<u>115,860</u>
Net Current Assets		42,991	(13,368)
Net Assets		<u>105,158</u>	<u>63,915</u>

CSSC London**Income & Expenditure Account for the year ended 31 December 2008**

	Note	2,008 £	2,007 £	Variances £	Variance %
Income					
Hire and Activity Receipts		445,166	370,696	74,469	20%
Net profit - Bar account		1,982	16,089	(14,107)	-88%
Net income from games and vending		4,268	5,622	(1,354)	-24%
Associate members		8,548	11,300	(2,753)	-24%
Miscellaneous		3,953	5,879	(1,926)	-33%
Profit on disposal of fixed assets		0	0	0	
		<u>463,915</u>	<u>409,586</u>	<u>54,329</u>	<u>13%</u>
Expenditure					
Direct Salaries & Wages		71,428	74,469	(3,042)	-4%
Rates		129,244	120,502	8,742	7%
Rent		0	0	0	0%
Repairs, Maintenance and Renewals		54,732	55,939	(1,208)	-2%
Heat, Light, Water		59,134	58,319	815	1%
General, cleaning & household		30,982	39,276	(8,294)	-21%
Insurance		7,031	9,392	(2,361)	-25%
Catering cost		265	2	263	0%
		<u>352,815</u>	<u>357,900</u>	<u>(5,085)</u>	<u>-1%</u>
Administrative & Management Salaries		265,973	285,348	(19,375)	-7%
Administration		83,380	92,608	(9,229)	-10%
Development charges		3,154	3,715	(561)	-15%
Depreciation		24,223	31,684	(7,461)	-24%
Bad Debt w/off		0	0	0	0%
London Special Events		48,639	51,901	(3,262)	-6%
Irrecoverable VAT input tax		23,615	22,663	952	4%
Corporation tax		0	0	0	
		<u>448,983</u>	<u>487,918</u>	<u>(38,935)</u>	<u>-8%</u>
Total overhead expenses		<u>801,798</u>	<u>845,819</u>	<u>(44,020)</u>	<u>-5%</u>
Trading deficit for the year		(337,883)			
CSSC Grant		377,000			
Improvements to CSSC property		0			
Surplus/(Deficit) transferred to accumulated fund		<u>39,117</u>			